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ALCOHOL AT FUNCTIONS ON NMIT CAMPUS

Section	Safety, Health and Wellbeing		
Approval Date	23.05.2016	Approved by	Executive Team
Next Review	09.06.2024	Responsibility	Executive Director – Strategy, Enterprise & Sustainability
Last Reviewed	09.06.2020	Key Evaluation Question	6

PURPOSE

To control the supply/sale of alcohol at Nelson Marlborough Institute of Technology (NMIT), promoting safe and responsible drinking.

SCOPE

All functions taking place at NMIT's Nelson and Marlborough Campuses, as listed on the Special Licence (for Premises) held by NMIT from time to time.

POLICY

SPECIAL LICENCES

When alcohol is to be sold at a function on campus, a special licence is required from the [Nelson City Council](#), or [Marlborough District Council](#). If there is no charge for the alcohol, no koha requested or alcohol is not included in the price of an admission ticket, then no special licence is required. In these cases, NMIT expects the Alcohol at Functions policy to be followed to ensure a safe drinking environment.

The Sale and Supply of Alcohol Act 2012 requires that:

- No alcohol be sold or supplied to people under 18
- No alcohol be sold or supplied to intoxicated people
- Low alcoholic drinks to be available
- A reasonable range of non-alcoholic refreshments and food be provided (at reasonable cost)
- Help with and information about transport to be available
- People under the age of 18 years must be accompanied by a parent, spouse or guardian.

NB: The District Licensing Agency may impose additional conditions.

Any function on campus at which alcohol is to be supplied or sold requires prior written approval in the sole discretion of the Chief Executive (or his delegate authorised in writing).

Any approval granted is subject to the conditions specified in the Special Licence to be obtained by NMIT for the function.

The person authorised in terms of any Special License is personally responsible to the Chief Executive for compliance with the terms of the Special License and within two working days after the function must provide a written report to the Chief Executive noting any contravention of the license provisions that may have occurred at the function.

NMIT accepts responsibility for any fines or penalties for contravention of license provisions or damage caused to NMIT's property at any function provided by NMIT (whether alone or jointly with SANITI (Student Association of the Nelson-Marlborough Institute of Technology Incorporated)).

Any fines or penalties imposed as a consequence of any function provided by SANITI and any damage caused to NMIT's property as a consequence of that function, shall be met by SANITI subject to the terms and conditions of the Service Level Agreement between NMIT and SANITI.

SAFE DRINKING ENVIRONMENT

The holder of the license is expected to ensure that the drinking environment is as safe as possible by:

- providing a good range of non-alcoholic refreshments and substantial food
- not allowing service of alcohol to minors
- providing free water
- ensuring appropriate signage
- refusing service of alcohol to intoxicated persons and requiring them to leave Institute grounds
- ensuring drinking games which encourage the consumption of alcohol do not occur
- informing the police of the event as appropriate
- organising security as appropriate

REFERENCES

EXTERNAL

Sale and Supply of Alcohol Act 2012

LEGAL

Legal Opinion:	Pitt & Moore Lawyers, Nelson	April 2009
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