

# Referee Report

## To be completed by the applicant

Applicant's Name

Applicant's Date of Birth

Programme Name

## To be completed by the referee (friends and family cannot act as referees)

Please read Privacy Act 2020 over page before completing this form.

Please score the applicant to indicate your assessment of the applicant in relation to each of the qualities.

### Personal Qualities

	Excellent	Average	Needs Developing
Honesty	<input type="text"/>	<input type="text"/>	<input type="text"/>
Maturity	<input type="text"/>	<input type="text"/>	<input type="text"/>
Reliability	<input type="text"/>	<input type="text"/>	<input type="text"/>
Presentation	<input type="text"/>	<input type="text"/>	<input type="text"/>
Accepts responsibility	<input type="text"/>	<input type="text"/>	<input type="text"/>

Comments

### Interpersonal Relationships

	Excellent	Average	Needs Developing
Relationship with peers	<input type="text"/>	<input type="text"/>	<input type="text"/>
Relationships with people with authority	<input type="text"/>	<input type="text"/>	<input type="text"/>
Consideration for others	<input type="text"/>	<input type="text"/>	<input type="text"/>
Communication skills with others	<input type="text"/>	<input type="text"/>	<input type="text"/>

Comments

### Attitudes to Work/Study/Community Activity

	Excellent	Average	Needs Developing
Perseverance	<input type="text"/>	<input type="text"/>	<input type="text"/>
Cooperation with others	<input type="text"/>	<input type="text"/>	<input type="text"/>
Application to work/study/community activity	<input type="text"/>	<input type="text"/>	<input type="text"/>
Acceptance of correction	<input type="text"/>	<input type="text"/>	<input type="text"/>
Initiative	<input type="text"/>	<input type="text"/>	<input type="text"/>
Information seeking	<input type="text"/>	<input type="text"/>	<input type="text"/>

Comments

## General

Please add any general comment about the applicant's performance at work/school/community activity.

Is attendance pattern acceptable?  Yes  No - if no, please comment

Do you consider the applicant able to undertake this programme?  Yes  No

Please indicate any factors which you think could interfere with this applicant's ability to undertake or complete this programme.

NMIT may initiate further contact with referees as per the requirements of the Children's Act (2014).

Do you believe this applicant is suitable for a position working with children and/or vulnerable adults?

Yes  No - if no, please comment

Would you trust them in a role of responsibility for children?  Yes  No - if no, please comment

Is the information in this report to be kept confidential from the applicant?  Yes  No

Name

Signature

Contact Phone Number

Date

Relationship to applicant

(eg employer/teacher)

Please return this form to [enrolments@nmit.ac.nz](mailto:enrolments@nmit.ac.nz) or NMIT, 322 Hardy Street, Nelson - Attention Enrolments Team

## Privacy Act 2020

This information and opinion provided in this report constitute 'personal information' in terms of the Privacy Act 2020. The person about whom this information and opinion are provided (the applicant) is entitled to have access to this report under Information privacy principle 6 (IPP6) and to seek correction of this report under IPP7. Information or opinion provided in this report may be disclosed under IPP11 to the applicant and members of the Selection Committee.