

# NMIT Student Visa Checklist

This is a guide only. Immigration New Zealand may request further documentation. It is your responsibility to check with Immigration New Zealand before you submit your visa application.

Please follow the steps below in this form and bring it, along with your visa documentation, to the International Enrolments office, A Block, Nelson, Campus who will assess your eligibility for the Provider Direct Service

**1 I have signed the re-enrolment form with the Programme Area**

**Yes - go to 2**

No - please visit your programme area to complete the Re-enrolment application

**2 I have received my new Offer Document from NMIT**

**Yes - go to 3**

No - please see the International Enrolments office for your offer document

**Note:** If your programme requires practical work experience to fulfil the programme requirements please ask the International Enrolments office for a supporting letter

**3 I have a copy of the identity bio-page from my current Passport and my current Visa**

**Yes - go to 4**

No - please obtain a copy of your passport identity bio-page and your visa

**4 I have paid my fees in full as stated on my offer document for the coming year / semester and obtained a receipt**

**Yes - go to 5**

No - please make payment of fees in full before continuing with your visa application

**5 I have attached my bank statements from all my New Zealand bank accounts for the last **six months (bank statements must be no older than one working day at the time of filing).****

**Yes - please read below**

Any deposits over **NZD\$300.00** must have a detailed explanation with sufficient evidence provided.

The evidence must be in English and provide a clear paper trail where the funds have come from and why they have been deposited into the account.

The evidence must show a direct link between any funds sent and received.

**Please Note:** Borrowing money is not acceptable by Immigration New Zealand. If you have borrowed money, you are not eligible for the Provider Direct Service offered by NMIT.

**6 I have attached my payslips for the last 6 months.**

I did not have a job and have not been working during the period - **go to 7**

**Yes - go to 7**

No - please print off your payslips for the past six months before continuing with your visa application.

(Please note - if you have exceeded your work hours as per your visa conditions you must apply for your visa directly with Immigration New Zealand online)

**7 Living Costs and enough money to purchase a flight to leave New Zealand**

Immigration New Zealand requires students to demonstrate living costs and enough money to purchase a flight. Therefore **NZD\$17,000.00** is required for a 12 month visa, or **NZD\$9,500.00** for a six month visa after tuition fees are paid.

**Yes** - I have the living costs and enough money to purchase a flight in my personal bank account (if you are using an offshore bank account you must demonstrate that you can access the money from overseas) - **go to 8** or,

**Yes** - I have a third party Non- New Zealander supporting me - please attach a completed INZ1025 Financial Undertaking form - **go to 8** or

**Yes** - I have a sponsor who is a citizen of New Zealand or New Zealand organisation that sponsored my initial application - please complete INZ1025 Sponsorship form - **go to 8** or

**No** - you will need to arrange living costs before continuing with your visa application

**8 Is your current attendance 100%? It is an Immigration New Zealand requirement that you attend all of your classes**

**Yes - go to 9**

No - My current attendance is \_\_\_\_\_% - please provide medical certificates for classes missed

**9 I have passed all my courses**

**Yes - go to 10**

No - I have passed \_\_\_\_\_ courses - **go to 10**

**10 My current visa is valid for at least 14 days**

**Yes - go to 11**

No - you must apply for your visa directly with Immigration New Zealand

**11 I have two passport photos that are less than six months old. NMIT recommends that you have both digit and physical copies of your passport photos.**

**Yes** - Take all your documents to the International Enrolments office in A Block

No - please have passport photos taken before continuing with your application