

# REPLACEMENT AWARD REQUEST



Nelson Marlborough Institute of Technology  
Te Whare Wānanga o Te Tau Ihu o Te Waka a Maui

<b>Name (in full)</b>		<b>Date of Birth</b>	
<b>Name at time of study if different from above:</b>		<b>Date of Award</b>	
<b>Qualification</b> (e.g. Bachelor of Commerce)		<b>Award Number</b> (if known)	
<b>Contact Details</b>			
<b>Address</b>		<b>Phone</b>	
<b>Email</b>		<b>Mobile Phone</b>	
<b>Circumstances under which award has been lost or destroyed:</b> (Make sure it is true. It is an offence to make a false declaration)			
<b>Declaration: To be signed and witnessed in front of a Justice of Peace / Judge / Court Registrar</b>			
<ul style="list-style-type: none"> <li>I agree that if I find this award I will return it immediately to Nelson Marlborough Institute of Technology and that I will not use or display this award in any manner as to represent any attainment of qualification.</li> <li>I understand that once the new award is issued, then my former award is invalid and of no legal standing, and cannot be used as representation of a qualification.</li> <li>I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.</li> </ul>			
<b>Signature of Declarant:</b>		<b>Witnessed by:(name in full)</b>	
<b>Signature of Witness:</b>		<b>Declared at:</b> (place)	
<b>Place Official Stamp here</b>		<b>Date:</b>	

Please ensure replacement award fee of \$50 is paid in full.

Bank details: BNZ, Nelson Branch 02-0704-0190770-003.

Please complete your bank deposit details to appear on NMIT Bank Statement as shown below:

Particulars:	Code:	Reference:
Type Your Student ID code here (if known)	Type your Surname here	Type "Award Fee" here

or for credit card payments, ph +64 3 546 9175. Please note: a surcharge of 1.5% will apply to all credit card transactions.

Please submit completed request to:  
Academic and Quality, NMIT, 322 Hardy Street,  
Private Bag 19, Nelson 7042, New Zealand  
or email to [academic@nmit.ac.nz](mailto:academic@nmit.ac.nz)

<b>Office Use only</b>			
<b>Original Award number</b>		<b>Date award reprinted</b>	<b>Emailed</b> <input type="checkbox"/>
<b>Re issued Award number</b>		<b>Signed</b>	<b>Posted</b> <input type="checkbox"/>